

Committee Discretion for Unplanned Expenses

Approved by the UUCSS BOT on October 10, 2005

Below is the UUCSS policy that addresses committee procedures regarding using any unspent budgetary funds during that same fiscal year

A committee that does not spend the total amount of its budget for the current year is authorized to incur unplanned expenses up to its original budgeted amount on items related to the committee's purpose. Approval levels for this unplanned expenditure are as follows:

- Up to \$250 at committee's discretion
- Over \$250 to \$500 with approval of the Finance Committee and Treasurer
- Over \$500 with Board of Trustees approval